

**ESGP FINANCIAL PROGRESS REPORT**  
**NORTH DAKOTA DIVISION OF COMMUNITY SERVICES**  
**SFN 52678 (11/00)**

Recipient		
Instrument Number	For Quarter Ended	
1. Total ESGP grant funds available		\$
2. Total Recipient Share of the Budget		\$
3. Total Funds Available		\$
4. ESGP funds activity to date Funds expended/obligated on:		
a. Rehabilitation	\$	
b. Services	\$	
c. Operations	\$	
d. ESGP Total funds expended/obligated	\$	
5. Recipient funds activity to date Funds expended/obligated on:		
a. Rehabilitation	\$	
b. Services	\$	
c. Operations	\$	
d. Recipient Total funds expended/obligated	\$	
6. ESGP funds unobligated (line 1 minus line 4d):		\$
7. Recipient funds unobligated (line 2 minus line 5d):		\$
8. Total funds unobligated (line 6 plus line 7):		\$

## **INSTRUCTIONS FOR COMPLETING THE ESGP PROGRESS REPORT**

The ESGP Progress Report details the current amount of funds expended/obligated as of the quarter's end. It is a summary report of all of the activities of the subgrantees. Only one report per quarter is required. Reports that summarize each subgrantee's activity are not required.

1. Total ESGP grant funds available: Total amount of ESGP funds awarded to the grantee by DCS. This amount can be found on Part I of the financial award, #1 under the Funding Authorization Section.
2. Total Recipient Share of the Budget: Represents the total amount of match funds that have been pledged for this project period. This amount can be found on Part I of the financial award, #6 under the Funding Authorization Section.
3. Total Funds Available: Line 1 plus line 2.
4. ESGP funds activity: This section of the progress report deals only with program funds. Each category (rehabilitation, services, or operations) represents the total amount of funds either expended or obligated by all of the subgrantees.
5. Recipient funds activity: This section tracks the amount of match funds that have been expended or obligated by category. Dollar amounts in these categories are totals of all funds expended by the subgrantees.
6. ESGP funds unobligated: This amount represents the total of ESGP funds the grantee has yet to commit or expend.
7. Recipient funds unobligated: This amount represents the total match that must be committed before the end of the grant period.
8. Total funds unobligated: This is the total amount of funding still available on this grant award.